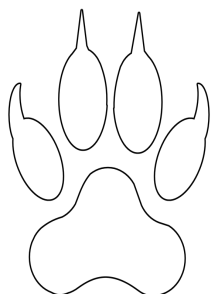


# Eloy Elementary School District #11

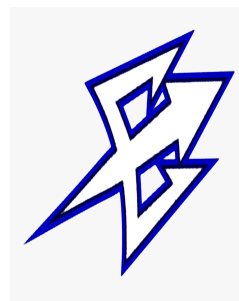
Student Name: \_\_\_\_\_



**CURIEL  
COYOTES**



**INTERMEDIATE  
EAGLES**



**JUNIOR HIGH  
BLUEDEVILS**

## STUDENT HANDBOOK 2023-2024 “Pride in Learning”

Website: <https://www.loyesd.org/>

Curiel: (520) 466-2120, Principal: Dr. Shenetta Osei

Intermediate: (520) 466-2130, Principal: Mrs. Catrina Brown

Junior High: (520) 466-2140, Principal: Mr. Danny Rogers

Dear Parents and Students:

In order to assist you and others in the pursuit of quality education the Eloy Elementary School District has established this handbook for parents and students to gain a stronger understanding of how our school operates. Use it as a reference tool for understanding our disciplinary practices and behavior expectations. These guidelines are designed to create a pleasant and safe environment for all students in our school.

Our attitude toward school plays a large role in determining how well you do in school. Your primary purpose for coming to school should be to learn and grow through classroom and extracurricular engagement.

You must remember that you are responsible for your actions. If your actions are in violation of school guidelines, you will have to accept the consequences. You should also understand that Arizona law allows the school district to hold you accountable for your behavior during and school sponsored program offered. Your daily goal is to strive to be better than you were yesterday!

**School Vision Statement:** Eloy Elementary, in partnership with our parents and community, is committed to offering ongoing academic excellence by:

**E**ngaging and encouraging students to  
**E**xceed standards while  
**S**upporting all learning in order to  
**D**evelop and promote successful, productive citizens!

Sincerely,  
Eloy Elementary School District, Faculty and Staff

### **Enrolling Students**

The person enrolling a student (except homeless students as defined in ARS.15.824) in the district for the first time will be asked to produce the following proofs:

- A certified copy of the birth certificate
- Proof of residence (must have parent/guardian name on the proof and a physical address)
- Current immunizations records
- Valid Picture ID

### **Exceptions to Enrollment Acceptance and Revocation**

A school is not required to admit a pupil who has been expelled by any school district in this state during any expulsion or who is not in compliance with a condition of disciplinary action imposed by any other school or school district or with a condition imposed by the juvenile court pursuant ARS 8-301.

### **Grade Placement**

Grade placement shall be the responsibility of the principal, and shall be based on general achievement; consideration being given to the mental, physical, emotional, and social maturity of the student.

### **School Arrival**

School will officially begin at 7:45 a.m and any students who enter any campus after 8:05 a.m. will be considered tardy and subject to not being allowed at school that day. Gates will be locked at 8:05 AM SHARP. Students who are

transported by their parents should be dropped off in the drop off prior to 8:05 AM.

**Eloy Elementary School District would like to provide parents with a better understanding on truancy this coming school year. Information regarding attendance policies and procedures are as follows:**

### **What should you do if your child is absent?**

1. You must notify the office by phone or note with a parent/guardian signature as to why your child is absent.

**- Curiel School - (520)466-2120**

**- Intermediate School - (520)466-2130**

**- Junior High School - (520)466-2140**

2. If your child is absent a second day without notification/authority, the Truant Office will make a phone call.

**- When a student accumulates 3 or more “Unexcused” absences the Truant Officer may contact the parent or make a home visit to the parent/guardians residence to discuss a warning letter that will be issued for the unexcused absences.**

**- By the 5<sup>th</sup> “Unexcused” absence a citation will be issued to the parent(s)/guardian(s) with a date held in Eloy city court.**

### **What is considered Excused?**

1. Doctor/Dental Appointments. **A note from the doctor/dentist is mandatory for the absence to be excused.**
2. Death in the family: In town 2 days, out of town or out of state district will excuse up to 4 days, with documentation.
3. Religious Holidays
4. Illness with documentation for 3 days of consecutive absences.
5. Court Appearances, **office will need court documentation**
6. Extenuating circumstances (these must be approved by the principal prior to the absence).
7. Vacation not exceeding 10 days
8. First 14 days of a suspension will be excused, any days after the 14th day will be considered unexcused for the year.
9. Taking your child out of school after 2:30 PM

### **What is considered Unexcused?**

1. An early out (**anytime between 8:05AM to 2:30PM**), unless the child is going to a doctor/dental appointment or is pre-approved by the school this is considered an early out.
2. When the child is absent and there is no contact from the parent/guardian.
3. Any unauthorized absence of 2 or more days without a medical excuse.

4. Parent appointments, your student must still attend school even if the parent has an appointment themselves.

5. Suspension more than 14 days.

6. After the 14<sup>th</sup> day of excused absences, the 15<sup>th</sup> absence and any absence for the school year will be considered unexcused.

### **How are Tardies (not getting to class or school on time) handled by the district?**

1. First Tardy = Verbal Warning. (Office will document each tardy).
2. Second Tardy = Verbal warning from Dean of Student with a call to parents.
3. Third Tardy = Extended Day. (Discussion with parents by the Dean of Students).
4. Fourth Tardy = 3 days of extended day. (Formal meeting with parents and students with the Dean of Students).
5. Fifth Tardy = 1 day of OCD. (Letter sent home informing parents of a citation which will be issued along with a court date in the Eloy Court system).

### **What are applicable laws?**

***Arizona Revised Statute 15-802*** – requires that a person having custody of a child between the ages of six (6) and sixteen (16) years of age must ensure that the child is in school full time when school is in session, unless statutorily excused.

**What will happen if your child has five (5) unexcused absences or tardies or unauthorized occasions of leaving school, otherwise referred to as “ditching”?**

The child and parent(s)/guardian(s) will be presented with a formal citation ticket. This means that you will have to make an appearance before the presiding Judge at the Eloy Justice Court to explain why your child is tardy or not attending school on a regular basis.

***FAILURE TO ENSURE THAT A CHILD ATTENDS SCHOOL IS A CRIMINAL OFFENSE AND YOU WILL BE SUBJECT TO CRIMINAL PENALTIES.***

**What are the possible penalties for violating truancy laws?**

1. A fine up to \$350.
2. A possible jail sentence of up to 30 days.
3. Child referred to Pinal County Juvenile Courts.
4. Parenting Classes (classes up to six weeks).
5. Mediation with the Attorney General’s Civil Rights Division.
6. Court Ordered Family Counseling.

**Parent(s)/guardian(s) of truants may also be charged with contributing to the delinquency of a minor. Arizona Revised Statute 13-3613 requires that parent(s)/guardian(s) not commit any acts which may contribute to the delinquency of a child. This includes failing to send a child to school. Contributing to the delinquency of a**

minor is a criminal offense. The consequences for parent(s)/guardian(s) include: A fine up to \$2,500 and a jail sentence up to six (6) months in jail.

***Our mission for Eloy Elementary School District is to ensure that every student reaches their educational and personal goals. This is achieved by every student being in school every day and on time. Together we can help your child reach his/her goals.***

**Appointments**

We ask that you try to schedule your appointments for your child after school. When your child is checked out early from school he/she misses valuable instructional time.

**Makeup Work**

Students may make up work following excused/unexcused absences and receive full credit. It is the students responsibility to pick up their homework.

**Student information Form**

During the first week of school your child’s teacher will be sending home an information sheet for parents to complete. Having this information returned promptly and correctly is very important. A record of this information is kept in the school office in case you need to be contacted. Please make sure all telephone numbers and addresses are accurate and clearly written. Remember to put the name and telephone number of a person who can be contacted in case you cannot be reached. **Please notify the school if**

**you change addresses or telephone numbers during the year. It is very important that our records are kept up to date.**

### **Breakfast and Lunch Programs**

Breakfast and lunch are provided to all students free of charge.

### **Medication**

Students who need to take prescription medication must have the appropriate authorization form signed by the **parent** before the medication can be brought to school. There must also be a written order from the physician stating the nature of the medicine, dosage and the time it is to be administered. The medication and authorization forms will be kept in the clinic. The medication must be brought to school by the parent in the original container. If a student needs to take prescription medication during school hours, it will be given by the school health nurse/aide.

Information on ways to administer most prescription medications outside of school hours is available from your doctor or pharmacist and should be requested. The school will provide non-aspirin pain reliever/fever reducer, antacid, topical antibiotic cream, topical antipyretic (such as calamine), cough drops, oral pain reliever (such as Ora-Gel) for students.

### **Seriously ill and Injured Children**

If your child becomes seriously ill or is injured at school, we will utilize the services of our school health nurse/aide

to make him/her as comfortable as possible and will attempt to contact you immediately. If we cannot reach you, we will use the emergency contact information you have provided on the student information form.

### **Please remember we cannot keep seriously ill children at school.**

Children referred to the school health nurse/aide for noticeable health problems will be briefly checked and the parents notified of the condition prompting the referral. Responsibility for obtaining adequate treatment rests with the parents or legal guardians.

### **Immunization of Students**

Subject to the exemptions as provided by law, immunization against diphtheria, tetanus, pertussis, poliomyelitis, rubella (measles), mumps, rubella (German measles), hepatitis B, haemophilus influenza B (HIB), and varicella (chicken pox) is required for attendance of a student in a school district.

- A student immunization record must be submitted prior to attendance, although students may be conditionally enrolled provided that necessary immunizations have been initiated and a schedule has been established for completion of the required immunizations.

### **Communicable Diseases**

Any student with/or recovering from a communicable disease will not be

permitted in school until the period if contagion is passed or until a physician recommends a return, in accordance with the A.R.S. 36-629 and A.R.S. 36-629.01 appropriate regulations of the County Health Department.

### **Lice Infestation**

Students with lice shall be excluded from school until treatment specific for pediculosis has been initiated. School personnel may make frequent checks.

### **Bus Regulations**

Students are assigned to ride school buses that will pick them up and drop them off at stops near their homes. Students are not allowed to ride a bus other than their assigned bus.

We urge you to discuss the bus rules with your child for his/her own safety. Self control on the school bus is a must and misbehavior will not be tolerated. Subsequent bus referrals will result in a bus suspension.

### **Denial of School Bus Service**

Bus riding is a privilege, not a right. Inappropriate conduct at bus stops, on buses or in the process of boarding or disembarking a bus may result in the denial of bus riding privileges. When school bus rules are consistently violated and cause danger to the students or drivers, the following will occur: Warning- The bus driver may issue a warning note to give students the chance to correct their behavior before disciplinary action is taken.

- First infraction- The first documented infraction may result in a denial of bus riding privileges for a minimum of one day.
- Second infraction - May result in a minimum of three days denial of bus riding privileges.
- Third infraction - May result in up to 15 days denial of bus riding privileges.
- Fourth infraction - May result in a denial of bus riding privileges for one month , or the remainder of the semester, whichever is longer.
- **If an infraction is deemed serious enough the student may be denied bus riding privileges for an entire school year.**

### **Transportation Changes**

Please notify the office in advance if there is to be a transportation change for your child. This notification must be in writing or through telephoning the office. We must insist that you do not wait until the end of the school day to make changes in your child's transportation. This will help avoid confusion or mix-ups about your child getting home during the school year. If no appropriate notification is received by 1:00 p.m. your child will be expected to follow his/her regular method of getting home.

### **Field Trips**

Classes are generally permitted to take field trips during the school year. Written

parental permission is required for any field trip. All field trip experiences have a direct bearing on the instructional curriculum, academic or extracurricular success. Field trips are a privilege and that privilege can be suspended or revoked if the student does not show himself responsible inside and outside of the classroom.

### **School Dress Code**

All Eloy Jr. High School students are to adhere to the strict dress code of wearing uniforms. The district encourages students to take pride in their attire as it relates to the school setting. Students should dress in a manner that, in addition to the following guidelines, takes into consideration the educational environment, safety, health, and welfare of self and others.

#### **The uniform is as follows:**

**Top: Curie!** Navy Blue, baby blue or white polo shirts with a collar.

**Intermediate:** Maroon or gray polo shirts with a collar.

**Junior High:** Royal blue or black polo shirts with a collar.

No large logos on the polo shirt. All shirts must be tucked in. An undershirt will be permitted as long as it matches the polo color.

**Bottoms:** Blue denim jeans (**no jeans with holes will be allowed at all whatsoever no exceptions**), skirts, skorts, capris and shorts must be at a length that is not distracting.

No designs on denim wear, oversized pockets, no holes or torn bottoms, or short shorts (shorts must not be arms length and distracting). All uniforms must fit, baggy or oversized uniforms are not allowed. No undergarments may show. Writing or marking on uniforms is not allowed. Excessive distractive jewelry is not allowed. Any buttons, jewelry, or other accessories including tattoos which contain vulgar, lewd, Obscene, or plainly offensive messages or which may lead to substantial interference with school activities, including accessories that advocate the use of drugs and accessories that make reference to or identify gangs, are not allowed.

#### **Jackets/Sweatshirts/pullovers:**

Students may wear front full zipper sweatshirts. Jackets or sweaters with logos or gang affiliated colors are not allowed.

**Hats:** No hats (this includes hood on sweatshirts and jackets), sunglasses, and or or other non essential items are to be worn inside the building. Bandanas, hairnets, and visible body piercing other than earrings are prohibited on the school grounds or at the school functions.

**Belts:** Belt colors (black, brown,, and gray) may be worn, the belt slack cannot exceed 5" from the buckle.

**Shoes:** For health and safety reasons students are encouraged to wear



covered shoes. Flip flops and slippers are not acceptable, as this is a safety factor. Shoelaces must be white or black.

Action will be taken in the following manners for students who do not comply with the dress code.

- Verbal Warning
- Written Warning, note sent home to parents, on campus detention one day,
- Off campus suspension of one day with mandatory conference with parent/guardian.

### **Conferences**

All faculty and staff encourage open communication. Please feel free to address any concern with the teacher first in an effort to quickly and effectively solve problems. Teachers cannot normally make phone calls until after school is dismissed for the day. The teachers will respond to you as soon as possible.

### **VISITORS**

At this time no visitors are allowed inside of the classrooms unless prior authorization is given from the principal.

### **DISCIPLINE**

It is necessary that children learn to develop self discipline in order to further their learning. We ask that you discuss with your child the importance of and need for good behavior and a good attitude while at

school. We cannot tolerate fighting, disrespect toward others, obscene language, or destruction of school or personal property. Students who break rules repeatedly will be sent to the office and handled accordingly. If problems reoccur, parents will be contacted to help resolve the problem.

### **Student Discipline Policy**

All students have the right to attend school and receive the best education we can offer. The educational environment of our schools must foster a climate of mutual respect for the rights of others. This can only be achieved if students are held accountable for their actions and given appropriate consequences for behaviors including but not limited to:

- Fighting or engaging in violent behavior
- Instigating fights or violent behavior
- Engaging in any gang activity
- Making unreasonable noise
- Using abusive or obscene language or gestures
- Obstructing vehicular or pedestrian traffic
- Creating a hazardous or physically offensive condition by any act that serves no legitimate purpose
- Engaging in conduct that is insubordinate, ie. Failing to comply with the lawful directions of a teacher, school administrator,

- or other school employee in charge of the student.
- Disrupting the academic process, ie. Distracting or disturbing other students, writing or passing notes, and or throwing or spitting objects.
- Possession of unauthorized gum, candy, sunflower seeds, food, or soda.

**DISCIPLINARY ACTIONS TAKEN MAY INCLUDE, BUT NOT LIMITED TO:**

- Verbal warning
- Isolate from other students
- Referral to Counselor/Parent Contact
- Extended Day (afterschool for 45 min) parent contact before school day is complete.
- On Campus Detention/Parent Contact
- Short Term Suspension (1-9 days) parent contact
- Long Term suspension (10 +days) parent contact
- Notify law enforcement

**CLASSROOM RULES**

In addition to the above section for student behavior all classrooms will display and enforce the following classroom rules. Infractions of these rules may be treated by the same disciplinary actions stated above.

- Listen carefully
- Follow directions
- Work quietly. Do not disturb others who are working

- Respect others. Be kind with your words and actions
- Respect school and personal property
- Work and play safely

Discipline is an attitude, which begins at home, is reinforced at school, and applied throughout life.

**EXTENDED DAY SCHOOL/ AFTERSCHOOL TUTORING**

Parents shall be notified in writing or by telephone if the child is detained after school hours at least one hour prior to dismissal. Information will be discussed with parents about the extended day write up. This does not apply when a student is detained for a criminal matter.

- Extended day/after school tutoring is held from 3:15 to 4:00 pm
- Students must wear uniforms
- Students are expected to bring books, pencils, paper, homework and school materials with them and remain productive and attentive at all times.
- Students are not permitted to sleep or put their heads down on the desks.
- Electronic devices are not allowed.
- No food or drink will be allowed
- Violations of the extended day or afterschool tutoring policy and or the regular school policies will result in the notification of a parent and the student will receive OCD (ON CAMPUS

DETENTION) If a student is late or fails to attend a scheduled extended day, after school tutoring, parent will be notified and the student may receive OCD or out of school suspension.

### **ON CAMPUS DETENTION (OCD)**

Parents shall be notified in writing or by telephone if the child is placed in OCD.

- Students in OCD will not participate in any extracurricular activities on that day.
- Students will report to the OCD room with books, paper, pencils etc. ready to work. OCD rules will be copied.
- Students will have two restroom breaks per day. Students will be escorted as a group.
- Lunch will be eaten with the OCD teacher in the cafeteria or the OCD Classroom.
- Students will not talk at any time while serving time in OCD (this means during breaks and lunch.)
- Students must raise their hands to ask permission to be out of their seats. (this includes lunch)
- All assignments are to be turned in to the OCD teacher
- Upon completion of assignments, students may read OCD teacher approved materials.

- Students will not sleep or rest their eyes
- Any OCD days missed will be made up

Any violation of the rules will result in disciplinary action, which may include, but not limited to:

- Verbal warning
- Extra day(s) in OCD
- Referral to the principal
- Short term suspension
- Long term suspension
- Notify law enforcement
- Expulsion

**EVERY QUARTER 5 EXTENDED DAYS EQUALS ONE OCD DAY. ALL OFFENSES AFTER THAT WILL RESULT IN LONG FORM REFERRAL (NO MORE EXTENDED DAYS). TEN OCD LONG FORMS AT ANYTIME DURING THE SCHOOL YEAR EQUALS 30 DAYS SUSPENSION.**

Any 30-day suspension received by a student eliminates that student from end of the year activities. Any off campus suspension requires parents to return with the student BEFORE the student will be allowed to return to class.

### **SUPERVISION OF STUDENTS**

When students are in school, engaging in school-sponsored activities, or traveling to and from school on school buses, they are responsible to the school and the school responsible to them.

Certified school personnel assigned to their supervision serve in "loco parentis".

Supervision shall include being within the physical presence and, whenever possible, within a line of vision of the students so that a teacher will have a reasonable opportunity to control the behavior of and assist the students if necessary.

If it should be necessary in an emergency for a teacher to leave the physical presence of his/her students, then the teacher shall make a reasonable effort to obtain a responsible adult to supervise the students during the teacher's absence. In no case shall the teacher leave students unsupervised if there is a reasonable possibility that harm to students or property will result from the students being left unattended. Students are not to be sent on errands from the school premises.

### **CONDUCT ON SCHOOL BUSES AND/OR FIELD TRIPS**

Students being transported are under the authority of the bus driver and shall observe all school rules while riding a bus. Students shall also observe the following specific standards. Violations of these rules may result in disciplinary action up to expulsion under this section or under other sections of this code.

- Obey driver's instructions.
- Remain seated until the scheduled stop

- Keep hands, arms, feet, legs, and heads inside the bus.
- Talk quietly. Do not yell or use vulgar or abusive language.
- Keep hands off others. Be courteous.
- Do not throw anything inside the bus or from the bus, keep aisles clear.
- Do not carry animals, weapons, tobacco, alcohol, or drugs on the bus.
- Do not eat or drink on the bus unless allowed to do so by the bus driver.
- Do not play radios or tape recorders.
- Sit in assigned seats if you are assigned a seat.

**Student Liability-** Students who cut, deface, or otherwise damage school property may be suspended or expelled from school.

**Parent Liability-** Under Arizona law, parents may be liable for damages done to school property by their children.

### **CARE OF SCHOOL PROPERTY**

- Each student is expected to take pride in the physical appearance of the school. Any markings or damage of any school property should be reported to the office at once. Students will be held responsible for any type of damage. Students will be responsible and accountable for loss

of or damage to school property, including textbooks and library books.

Disciplinary actions taken may include, but not limited to:

- Extended Day
- On Campus Detention
- Parent Conference
- Notify law enforcement
- Short-term Suspension
- Long-term Suspension
- Restitution(money/time)

### **PERSONAL ITEMS**

Students shall not bring any non essential personal items onto school property unless authorized by a staff member (e.g., toys, trading cards, any and all electronic equipment such as, ipods, airpods, apple watches, etc.) Cell phones are to be turned off and placed inside of a backpack before a student enters campus. Cell phones should only be used once school has ended and are out of the buildings.

### **Disciplinary actions for the use of personal cell phones may include, but not limited to:**

- 1st offense - Cell phones will be confiscated and returned to student at the end of the school day.
- 2nd offense - Cell phone will be confiscated and the legal guardian must pick up the phone once school has ended.
- 3rd offense - Cell phones will be confiscated, parents must pick up

cell phones after school and students will not be allowed to bring cell phones until the end of the semester.

**Any further actions for cell phone use will result in students not allowed to bring their cell phones for the remainder of the school year.**

### **ELOY JR HIGH IS NOT RESPONSIBLE OR LIABLE FOR PERSONAL ITEMS BROUGHT ONTO CAMPUS**

### **CONTROLLED SUBSTANCES**

Eloy Intermediate School adheres to a drug-free school zone use, possession and sale or being under the influence of alcohol, non-prescribed drugs, tobacco, controlled substances, or any contraband on District property or school sponsored activities.

Disciplinary actions taken may include, but not limited to:

- Materials will be confiscated
- Referral to nurse/counselor
- Police referral if appropriate
- Short-term Suspension
- Long-term Suspension Expulsion
- Subject to other civil and criminal prosecution ARS 4-241, ARS 4-244

### **DANGEROUS WEAPONS IN THE SCHOOL**

Weapons are:

- A firearm

- A knife (other than a folding pocket knife that has a blade length of 2 ½ or less and cannot be locked into an open position)
- A destructive device
- A dangerous instrument

**No student shall carry or possess a weapon of a simulated weapon on school premises.**

No student shall use or threaten to use a weapon or simulated weapon to disrupt any activity of the District.

Any employee who observes any person in possession of a weapon or simulated weapon on school premises shall immediately report the matter to the school administrator.

A school administrator who observes or receives a report of a student possessing a weapon on school premises shall immediately take appropriate safety and disciplinary actions in accordance with District policies and shall immediately report a violation of this policy to a peace officer, pursuant to ARS 15-515, if the weapon is a deadly weapon or the student is a minor in possession of a firearm.

**Disciplinary actions taken may include, but not limited to:**

- Suspended for a period of not less than one-year, or
- Expelled and not be readmitted within a one-year period, if ever.

- The governing Board, in its sole discretion, may modify the one-year duration of such disciplinary action on a case-by case basis.

**GANG ACTIVITY OR ASSOCIATION**

It is the District's position that gangs that initiate, advocate, or promote activities that threaten the emotional and physical safety of persons or property on school grounds or disrupt the school environment are harmful to the educational process. The following activities are prohibited and shall subject any student engaging in them to disciplinary action.

- Any activity involving an initiation, hazing, intimidation, threats, assault, or other activity related to group affiliation that is likely to cause or does cause bodily danger, physical harm or personal degradation or disgrace resulting in physical or mental harm to students or others.
- Any student wearing, carrying, or displaying gang paraphernalia and/or exhibiting behavior or gestures that symbolize gang membership, or causing and or participating in activities that intimidate or adversely affect the educational activities of another student or the orderly operation of the school.

### **ABUSE OF STAFF (ANY DISTRICT EMPLOYEE)**

Any student refusing to obey reasonable directives issued by a staff member; physically accosting or verbally threatening a staff member; using abusive or obscene language or gestures toward a staff member; insolent behavior, disrespectful manner, tone of voice, bodily action/gesture directed toward a staff member will be subject to disciplinary actions.

### **HARASSMENT**

Harassment occurs when an individual is subjected to treatment or a school environment that is hostile or intimidating because of but not limited to the individual's race, religion, creed, color, national origin, age, physical ability, or gender. Harassment can occur at school or during school-related activities. Sexual harassment of any form will not be tolerated.

#### **Harassment includes:**

**Verbal:** Derogatory comments or jokes, slurs, insults, epithets, or threats spoken to another person.

**Physical:** Unwanted physical touching including hugging, kissing, fondling, patting, pinching, or any other form.

### **BULLYING WILL NOT BE TOLERATED AT EJHS**

Eloy Junior High believes that its students and school employees should

have an educational setting that is safe, secure and free from harassment and bullying of any kind. The District will not tolerate bullying and harassment of any type. Conduct that constitutes bullying and harassment is prohibited.

The victim of bullying and harassment, anyone who witnessed the bullying or harassment, and anyone who has credible information that an act of bullying or harassment has taken place may file a report for bullying and harassment.

### **Cell Policy**

For the safety of our students we abide by a NO CELL PHONE POLICY during school hours. Phones are best left at home. If phones do need to accompany your student it should remain in their backpack during school hours. It is not the school's responsibility if a cell phone is lost or stolen while on school grounds. Phones caught out and in use during school hours are subject to the following consequences:

**1st Offense-** Taken to the office picked up by parents.

**2nd Offense-** Taken to the office, picked up by the parent after 2 weeks.

**3rd Offense-** Phone will be confiscated for the remainder of the school year. Students will receive 3 days of O.C.D.

July 10, 2023

Dear Parents:

The Eloy Elementary School District is looking forward to the start of the 2023-24 school year. The first day of school for students is Monday, July 17, 2023. The Student Handbook will be available on the District Website soon. Below are several important reminders/changes to information you can find in the handbook. The changes and reminders below are the continuing efforts of EESD to provide the best possible safety and learning opportunities for your children. Parents/Guardians will need to sign this document at the bottom of this page:

- **CELL PHONES:** During school hours, all student cell phones are required to be turned off and stowed away in backpacks. The use of cell phones by students during the school day creates an unnecessary disturbance of the academic process and the focus of students during the learning process. Refer to the Handbook for the progression of consequences for violations of the District Policy.
- **TARDIES:** All students are required to be at school prior to 8:00AM. Students arriving late creates an unnecessary disturbance to the start of the school day.. Effective the second week of school, Monday, July 24th, the gates on all three campuses will be closed promptly at 8:00AM. Your child will not be allowed to attend school that day. Students must be at school on time! Refer to the Handbook for the progression of consequences for violations of the District Policy.
- **EARLY STUDENT CHECKOUT:** Parents/Guardians are NOT allowed to check out students after 2:30PM. After 2:30 you must wait until dismissal to pick up your child. This is for the overall safety and welfare of students.

Respectfully,  
EESD Administration

Your signature below is required, not meaning you agree with the Policies/Expectations, but that you have been made aware of the information above and that within the Student Handbook.

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Parent/Guardian signature

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Date